

REVELLE  
COLLEGE  
COUNCIL



# Spring Appointments Information Packet

2020-2021



Dear Applicant,

Thank you for your interest in joining Revelle College Council (RCC). RCC is the student governing body for Revelle College and oversees many of the events that Revelle College enjoys, while also being responsible for financial, legislative, and campus initiatives. Members of RCC help publicize, fund, and plan Revelle College events, while working closely with Revelle student organizations, other college councils, the Associated Students, and college administrators to foster a cohesive Revelle community.

RCC is composed of a dynamic group of individuals who work together to serve the students of Revelle College and UC San Diego. Being a part of RCC will allow you to gain leadership skills and practical knowledge, while building lasting friendships. The level of satisfaction you will retain from your work in RCC directly relates to your goals with the council and your future careers, no matter what they may be.

During the AS Elections, candidates for RCC may run for the following elected positions:

1. President
2. Vice President Internal
3. Vice President Finance
4. Vice President External
5. Vice President Administration
6. Director of Spirit and Events
7. Director of Student Services
8. Revelle Organizations Committee (ROC) Chair
9. Associated Students College Senator (2)
10. 4<sup>th</sup> Year Representative
11. 3<sup>rd</sup> Year Representative
12. 2<sup>nd</sup> Year Representative
13. Commuter Representative

When positions are not filled by election, or when they become vacant during the year, they are filled by appointment. RCC also has a number of positions that are appointed, including first year class representatives, transfer representatives, and campus-wide committee representatives. The majority of council appointments are made in fall quarter.

I encourage you to browse the bylaws governing RCC, which are available on our website at <http://rcc.ucsd.edu>, to familiarize yourself with the duties and responsibilities for each position.

Included within this packet are descriptions of the positions that are currently open. You are encouraged to attend an RCC meeting before you chose to apply for a position; our regularly scheduled meetings are held on Thursdays at 5 PM via Zoom (<https://ucsd.zoom.us/j/706391721>). If you have any questions, please feel free to contact me by email at [rccvicepresident@ucsd.edu](mailto:rccvicepresident@ucsd.edu).

Sincerely,

Carlota Conant  
RCC Vice President 2020-21  
[rccvicepresident@ucsd.edu](mailto:rccvicepresident@ucsd.edu)

## Revelle College Council Appointments Timeline 2020

Application Packets Available	Friday, May 15, 2020
RCC Meeting (attendance STRONGLY encouraged)	Thursdays at 5pm (via Zoom) <a href="https://ucsd.zoom.us/j/706391721">https://ucsd.zoom.us/j/706391721</a>
Applications Due	Friday, May 22, 2020 by 11:59 PM (PST) via online form at <a href="http://rcc.ucsd.edu">http://rcc.ucsd.edu</a>
Applicant Interviews	TBA*
Applicants Notified of Decision	Saturday, May 30, 2020 <sup>+</sup>

*\* Interview times will be scheduled in accordance with your availability. After submitting your application, please check your UCSD email regularly so as not to miss important information regarding the scheduling process.*

*<sup>+</sup> Subject to change at the discretion of the Vice President Internal. All applicants will be notified by email of any changes to the notification timeline.*

## Revelle College Council Open Position Description

### Open Positions

- **Revelle College Associated Students (A.S.) Senator – 1 position**
- **Revelle Organizations Committee (ROC) Chairperson**
- **Class Representatives:**
  - **Fourth Year Representative**
  - **Third Year Representative**
- **Transfer Representative (1)**
- **Commuter Representative**
- **Out-of-State Representative**
- **Campus Wide Committee Representatives:**
  - **Associated Students Concerts and Events Representative (ASCE)**
  - **Library Student Advisory Council (LSAC) Representative**
  - **Recreation Facilities Advisory Board (RFAB)**
  - **Student Fee Advisory Campus-wide Committee Representative (SFAC)**
  - **Student Organized Voter Access Committee (SOVAC)**
- **Equity, Diversity, and Inclusion Advocate (EDI)**
- **Basic Needs Advocate**

### Subsection 9. Revelle College Associated Students (A.S.) Senators

- A. Shall represent the interests of the Revelle College Student Body on ASUCSD Senate.
- B. Shall act as a liaison between Revelle College and ASUCSD Senate, including but not limited to any relevant legislation presented in either council meetings.
- C. Shall attend all meetings of the ASUCSD Senate and RCC.
- D. Shall coordinate at least one project or event per quarter.
- E. Shall actively gather input on RCC and ASUCSD issues.
- F. Shall serve on a committee.

### Subsection 8. Revelle Organizations Committee (ROC) Chairperson

- A. Shall chair the Revelle Organizations Committee (ROC) and conduct ROC meetings Week 2, Week 5, and Week 8 of every quarter.
- B. Shall serve as a liaison between the Revelle College Standing Committees and RCC.
- C. Shall inform RCC of events of the Revelle College Standing Committees.
- D. Shall work with the Revelle Student Affairs staff and the Revelle Coordinator of Student Activities to maintain a current events calendar based on Revelle College Standing Committee event submissions.
- E. Shall encourage the chairpersons of the Revelle College Standing Committees or an appointed representative to attend a Council meeting at least once per quarter and provide an update regarding upcoming or current initiatives, membership, and past events.
- F. Shall be responsible for coordinating a Week 0 involvement fair which allows Revelle students to be acquainted with the Revelle organizations.
- G. Shall provide reports on each Standing Committee's membership, activities, and achievements.
- H. Shall serve on Finance Committee.

#### Subsection 10. Fourth Year Representative

- A. Shall represent the interests of the Revelle College Student Body (especially their constituents) to RCC.
- B. Shall coordinate with the help of the Director of Spirit and Events at least one project per quarter.
- C. Shall serve on the Revelle Graduation Committee and one other committee.

#### Subsection 11. Third Year Representative

- A. Shall represent the interests of the Revelle College Student Body (especially their constituents) to RCC.
- B. Shall coordinate with the Director of Spirit and Events at least one project per quarter.
- C. Shall serve on a committee.

#### Subsection 12. Second Year Representative

- A. Shall represent the interests of the Revelle College Student Body (especially their constituents) to RCC.
- B. Shall coordinate with the Director of Spirit and Events at least one project per quarter.
- C. Shall serve on a committee.

#### Subsection 14 Transfer Representative

- A. Shall be appointed by the fifth week of Fall, Winter, or Spring quarter dependent on the vacancy of a Transfer Representative.
  - a. If the current Transfer Representative is elected to another office of RCC or ASUCSD, an interim representative from the transfer class shall be appointed by the end of Spring Quarter and shall serve for the remainder of the term.
- B. Shall coordinate with the Director of Spirit and Events on at least one project per quarter through RTSN, connecting Revelle transfer students to the rest of the Revelle community.
- C. Shall co-chair the Revelle Transfer Student Network (RTSN).
- D. Shall be the Revelle College representative to the All Campus Transfer Association (ACTA).
- E. Shall serve on a committee.

#### Subsection 15. Commuter Representative

- A. Shall represent the commuter students of Revelle College.
- B. Shall coordinate with the Director of Spirit and Events on at least one project per quarter connecting Revelle commuter students to the Revelle community.
- C. Shall be a member of the Revelle Commuter Activities Board (CAB).
- D. Shall be the Revelle College representative to the All Campus Commuter Board (ACCB).
- E. Shall be the Revelle College representative to the Student Transportation Advisory Committee (STAC).
- F. Shall serve on a committee

#### Subsection 18. Out-of-State Representative

- A. Shall be appointed by the fifth week of Fall Quarter and serve until the appointment of their successor.
- B. Shall represent the out-of-state students of Revelle College.
- C. Shall coordinate with the Director of Spirit and Events at least one project per quarter connecting out of state students to the Revelle community.
- D. Shall serve on a committee.

#### Subsection 22. Campus-wide Committee Representatives

- A. Shall attend all meetings of their respective campus-wide committee from the following list:
  - a. Associated Students Concerts and Events Representative (ASCE)
  - b. Library Student Advisory Council Representative (LSAC)
  - c. Recreation Facilities Advisory Board (RFAB)
  - d. Student Fee Advisory Committee (SFAC)\*
  - e. Student Organized Voter Access Committee (SOVAC)
- B. Shall attend all RCC meetings.
- C. Shall represent the interests of the Revelle College Student Body on campus-wide committees.
- D. Shall provide regular written and/or oral reports of their committee meetings to RCC.
- E. Shall prepare a summary of the term for their successor.
- F. Shall organize projects to inform and obtain information from Revelle students regarding any issues related to their campus-wide committee.
- G. Shall be non-voting members.

\* In addition to the above responsibilities, the UCSD Student Fee Advisory Committee (SFAC) is charged with evaluating Student Fee Funded Units and making recommendations on allocations of the Student Fees. Furthermore, SFAC's duty is to ensure that the proposed Student Fee uses are in the best interests of the University and its students, and in compliance with existing policies and guidelines.

#### Subsection 24. Equity Diversity and Inclusion (EDI) Advocate

- A. Shall advocate for historically underrepresented groups, improve cross-cultural relations, and contribute to a campus climate that is safe and welcoming to all.
- B. Shall ensure that the business of RCC is conducted in a manner which is respectful and supportive of EDI matters of Revelle College.
- C. Shall be a non-voting member.

#### Subsection 25. Basic Needs Advocate

- A. Shall advocate for food security on campus.
- B. Shall aim to build a network of resources and awareness about food insecurity in conjunction with the Triton Food Pantry.
- C. Shall serve as a liaison between RCC and the Triton Food Pantry.
- D. Shall encourage members to donate leftover non-perishable foods of any RCC sponsored event to the Triton Food Pantry.
- E. Shall be a non-voting member.