

REVELLE ADVISING SYLLABUS



MISSION

Revelle Advising is dedicated to helping you achieve your educational, professional, and personal goals

VALUES

Caring ♦ Commitment
Empowerment ♦ Respect
Inclusivity ♦ Integrity
Professionalism

ACADEMIC COUNSELOR RESPONSIBILITIES

What you can expect from your academic counselor:

- Understand & effectively communicate the Revelle College general education curriculum & university requirements, academic regulations, policies & procedures.
- Collaborate with students to define & develop realistic educational goals.
- Assist students with creating an academic plan consistent with their abilities & interests.
- Be an institutional guide about UC San Diego resources & make appropriate referrals.
- Provide a welcoming, non-judgmental & accessible environment where you can share your academic thoughts & concerns.
- Maintain confidentiality and be knowledgeable of the Federal Educational Rights and Privacy Act (FERPA).

Drop-In Advising Hours:

Wed, Thurs, Fri
9:00 AM – 11:30 AM
1:30 PM – 3:30 PM

Mon* & Tues.
1:30PM -- 3:30PM

*Only during Weeks 1, 2, 6, & 7

Appointments:

Visit revelle.ucsd.edu/academics for available times

STUDENT ADVISEE RESPONSIBILITIES

What your academic counselor can expect from you:

- Regularly use all [TritonLink Tools](#) & be aware of academic calendars & deadlines.
- Connect with academic advising proactively & regularly to develop & adjust your academic plan.
- Be open-minded when reflecting & discussing your educational progress & goals. Accept responsibility for your decisions & actions.
- Bring questions & academic concerns to any advising interactions. Notify advising if you notice any errors on your record.
- Follow up with recommended referrals & resources made by academic advising.
- Monitor UC San Diego email & Virtual Advising Center daily for communication from university faculty, staff & administration.
- Always exhibit mutual respect in compliance with [UC San Diego's Principles of Community](#).

YEARS AT A GLANCE

FIRST YEAR

Learning Outcome:
Transition & adjust to college academics.

- Read your course syllabi, gather any course materials.
- Review [academic integrity](#) and [university policies and procedures](#).
- Adjust your study habits to fit the pace of the quarter system by developing a weekly schedule.
- Establish healthy self-care routines.
- Connect with one or two classmates in each course to form study groups or join study groups with [Teaching & Learning Commons](#).
- Attend office hours with faculty and teaching assistants (TAs) and become comfortable with [asking questions](#).
- In winter quarter, review your major's [Four Year Plan](#) and develop an academic plan with your major department and Revelle academic counselors.

SECOND YEAR

Learning Outcome:
Get involved & academic/career exploration.

- Meet with your major department to determine your interest and progress in your major.
- Declare a major before you reach 90 units.
- Meet with Revelle Advising to evaluate progress on general education & university requirements.
- Explore [internships](#), [research](#) and/or [job opportunities](#).
- If you are planning to [study abroad](#), start planning early.
- Become involved in co-curricular activities to enhance your [Co-Curricular Record](#).
- Participate in Revelle College's [Faculty Mentor Program](#), take advantage of Dine-With-a-Prof and Coffee-with-a-Prof [programs](#).

THIRD YEAR/TRANSFER YEAR

Learning Outcome:
Identify & take steps towards academic, professional & personal development.

- Review your academic plan and degree audit with your major department and Revelle academic counselors.
- If interested in graduate programs, utilize the [Career Center](#) to discuss academic plan and any pre-requisites.
- Plan when to take graduate/professional school admission exams.
- Continue to build leadership skills by applying for [internships](#), [research](#) and/or [study abroad](#) opportunities.
- Network by meeting with professionals in your interested career fields.
- Boost curiosity by learning new skills and hobbies.

FOURTH YEAR

Learning Outcome:
Reflection, graduation & transition into life after college.

- Review your academic plan and degree audit to determine graduating quarter.
 - If you have any questions, confirm graduation requirements with major advisor and/or Revelle Academic Advising.
- [Apply for graduation and register for commencement](#).
- Identify mentors and professional connections willing to write letters of recommendation and serve as a reference.
- Prepare and take appropriate standardized exams for admission into graduate or professional program.
- Utilize the [Career Center](#) to establish post-graduation plans:
 - Update resume
 - Practice interviewing skills
 - Attend workshops and fairs
- Reflect on your college experience and lessons learned. Be prepared to share in personal statements and interviews.

TOP CAMPUS RESOURCES

[Counseling & Psychological Services](#)
[Teaching & Learning Commons](#) | [OASIS](#)
[Success Coaching](#) | [Career Center](#) | [CARE AT SARC](#)
[Financial Aid & Scholarships Office](#) | [Study Abroad](#)
[Student Health Services](#)
[Office for Students with Disabilities](#)
[Basic Needs](#) | [Campus Community Centers](#)
[International Students & Programs Office](#)
[Undocumented Student Services](#)

revelle.ucsd.edu/academics

Online Advising:
vac.ucsd.edu