



REVELLE RESIDENCE LIFE OFFICE
 9500 GILMAN DRIVE, 0312
 LA JOLLA, CALIFORNIA 92093-0312

(858) 534-3025
 (858) 534-3004 (fax)

Dear Revelle Resident,

We hope you have had a successful quarter and enjoyed living with us in Revelle. **As we approach the end of the quarter, we want you to be aware of the following information regarding the end of Winter Quarter and Spring Break (**Please forward this to your parent and/or guardian**)** :

- **Finals Week (March 18th – March 25th):**
 - Beginning on Saturday, March 18th and through the end of finals week, Saturday, March 25th, 24 hour quiet hours are in effect.
 - Please check the [Housing*Dining*Hospitality website](#) for changes to dining hall hours as the end of winter quarter approaches.
 - After finals week is over, an Environmental Surface Specialist will come into each apartment/ or suite to collect trash one last time before Spring Break officially begins. If you plan on staying in your apartment/ or suite over Spring Break, please note that all custodial operations will be suspended during that time.
- **Spring Break (March 26th – April 2nd):**
 - **The Keeling Apartments and Residence Halls will not be closed** over the Spring Break.
 - Please check the [Housing*Dining*Hospitality website](#) for changes to dining hall hours during the Spring Break.
 - We want to remind you that while our campus police force remains on duty, Spring Break is a time of low occupancy in the residential areas and care should be taken to ensure your safety. Please keep your doors locked at all times and be aware of your surroundings. If you need a campus escort or if you notice anything/anyone acting suspicious, please call UCSD Police at 858.534.HELP (4357).
 - **Please make sure that your personal belongings that you leave behind in your area of residence only occupy the space assigned to you. If your apartment/room contains an unoccupied space it will be filled with a student for the Spring Quarter.**
 - **Mail & Parcels** will not be distributed or forwarded during Winter Break. Packages will not be distributed until Monday, April 3rd.
 - **Please complete the following before leaving for Spring Break:**
 - Clean out perishables from fridge and take out trash

- Close and lock windows & close blinds
 - Turn off heat and unplug everything (except fridge & fish tanks if you have one)
 - Turn off all lights, lock doors, and take keys
- **The Revelle College Center will open during the following times for the Spring Break:**
 - Saturday, March 25th from 12pm noon – 9pm
 - Sunday, March 26th – Friday, March 31st from 12pm noon – 6pm
 - Saturday, April 1st and Sunday, April 2nd from 12pm noon – 9pm
 - If you are **locked-out** outside of the times that the Revelle Residence Life Office and/ or the Revelle College Center will be open during the Spring Break, please call UCPD at 858.534.HELP (4357).
 - Please don't forget your keys and ID cards when you come back from break. Don't forget that if you get locked out, it will count toward your three free lock outs for the year. If you have already used your three free lock outs, you will be charged \$10 every time you are locked out.
 - **If you are flying home for the break**, The Holiday Airport Shuttle, provided by Transportation Services, offers students transportation between UCSD Rupertus Lane ([map](#)) and the [San Diego International Airport](#) (Terminals 1, 2, and Commuter) during Holiday Breaks. **Advance reservations are required. As well, spaces are limited, so we recommend that you make your reservations early.**
 - [UCSD Outback](#) hosts a few spring break trips every year. Check them out if you don't have any plans!
- **Additional Announcements**
 - As you all know, Revelle Residence Life takes fire safety very seriously. Therefore, we'd like to take this opportunity to remind you of our policies around fire safety and safety equipment. As a reminder and according to the Student Conduct Code and Housing And Residential Life Policies (Policy 12: Fire Policy), any resident remaining in the building during a fire alarm will be documented and is subject to disciplinary action. Additionally, pulling a false alarm, any tampering, altering, removing or covering any smoke detector device or sprinkler system is not only against university policy, it is punishable by law. **Students found in violation of tampering with fire life safety equipment will be subject to one quarter of suspension or more.** We appreciate you keeping our community safe!
 - Don't forget about the HUM Book Lending Program, a joint-venture between Revelle College Council and Revelle Residence Life. Go to the Revelle College Center for further information.

We hope you have a great rest of your quarter and a wonderful Spring Break! Please don't hesitate to contact us if you have any further questions!

Thank you,

Revelle Residence Life

Tel: 858-534-4545 | **E-mail:** revreslife@ucsd.edu | **Web:** revreslife.ucsd.edu

Mail: 9500 Gilman Drive MC 0312 La Jolla CA 92093 | **Office Location:** Blake Hall, 1st Floor, Northwest Corner