MISSION
Revelle Advising is dedicated to helping you achieve your educational, professional, and personal goals.

VALUES
Caring • Commitment
Empowerment • Respect
Inclusivity • Integrity
Professionalism

ACADEMIC ADVISOR RESPONSIBILITIES

What you can expect from your academic advisor:

- Understand & effectively communicate the Revelle College general education curriculum & university requirements, academic regulations, policies & procedures.
- Collaborate with students to define & develop realistic educational goals.
- Assist students with creating an academic plan consistent with your abilities & interests.
- Be an institutional guide about UC San Diego resources & make appropriate referrals.
- Provide a welcoming, non-judgmental & accessible environment where you can share your academic thoughts & concerns.
- Maintain confidentiality and be knowledgeable of the Federal Educational Rights and Privacy Act (FERPA).

STUDENT ADVISEE RESPONSIBILITIES

What your academic advisor can expect from you:

- Regularly use all TritonLink Tools & be aware of academic calendars & deadlines.
- Connect with academic advising proactively & regularly to develop & adjust your academic plan.
- Be open-minded when reflecting & discussing your educational progress & goals. Accept responsibility for your decisions & actions.
- Bring questions & academic concerns to any advising interactions. Notify advising if you notice any errors on your record.
- Follow up with recommended referrals & resources made by academic advising.
- Monitor UC San Diego email & Virtual Advising Center daily for communication from university faculty, staff & administration.
- Always exhibit mutual respect in compliance with UC San Diego’s Principles of Community.

Drop-In and Appointment Advising:
Revelle is available for drop-ins and appointments during various times during the academic year and summer. For the most updated availability, please visit our website: revelle.ucsd.edu/academics
### YEARS AT A GLANCE

#### FIRST YEAR
Learning Outcome:
Transition & adjust to college academics.

- ☐ Read your course syllabi, gather any course materials.
- ☐ Review [academic integrity](#) and [university policies and procedures](#).
- ☐ Adjust your study habits to fit the pace of the quarter system by developing a weekly schedule.
- ☐ Establish healthy self-care routines.
- ☐ Connect with one or two classmates in each course to form study groups or join study groups with the [Teaching & Learning Commons](#).
- ☐ Attend office hours with faculty and teaching assistants (TAs) and become comfortable with [asking questions](#).
- ☐ In winter quarter, review your major’s [Four Year Plan](#) and develop an academic plan with your major department and Revelle academic advisors.

#### SECOND YEAR
Learning Outcome:
Get involved & academic/career exploration.

- ☐ Meet with your major department to determine your interest and progress in your major.
- ☐ Declare a major before you reach 90 units.
- ☐ Meet with Revelle Advising to evaluate progress on general education & university requirements.
- ☐ Explore [internships](#), [research](#) and/or [job opportunities](#).
- ☐ If you are planning to [study abroad](#), start planning early.
- ☐ Become involved in co-curricular activities to enhance your Co-Curricular Record.
- ☐ Participate in Revelle College’s [Faculty Mentor Program](#), take advantage of Dine-With-a-Prof and Coffee-with-a-Prof [programs](#).

#### THIRD YEAR/TRANSFER YEAR
Learning Outcome:
Identify & take steps towards academic, professional & personal development.

- ☐ Review your academic plan and degree audit with your major department and Revelle academic advisors.
- ☐ If interested in graduate programs, utilize the [Career Center](#) to discuss academic plan and any pre-requisites.
- ☐ Plan when to take graduate/professional school admission exams.
- ☐ Continue to build leadership skills by applying for [internships](#), [research](#) and/or [study abroad] opportunities.
- ☐ Network by meeting with professionals in your interested career fields.
- ☐ Boost curiosity by learning new skills and hobbies.

#### FOURTH/FINAL YEAR
Learning Outcome:
Reflection, graduation & transition into life after college.

- ☐ Review your academic plan and degree audit to determine graduating quarter.
- ☐ If you have any questions, confirm graduation requirements with major advisor and/or Revelle Academic Advising.
- ☐ Apply for graduation and register for [commencement](#).
- ☐ Identify mentors and professional connections willing to write letters of recommendation and serve as a reference.
- ☐ Prepare and take appropriate standardized exams for admission into graduate or professional program.
- ☐ Utilize the [Career Center](#) to establish post-graduation plans:
  - Update resume
  - Practice interviewing skills
  - Attend workshops and fairs
- ☐ Reflect on your college experience and lessons learned. Be prepared to share in personal statements and interviews.
- ☐ Create a [Tritons Connect](#) account to meet alumni.

#### TOP CAMPUS RESOURCES

- Counseling & Psychological Services
- [Teaching & Learning Commons](#) | [OASIS](#)
- Success Coaching | Career Center | [CARE at SARC](#)
- Financial Aid & Scholarships Office | Study Abroad
- Student Health Services
- Office for Students with Disabilities
- Basic Needs | Campus Community Centers
- International Students & Programs Office
- Undocumented Student Services

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revelle.ucsd.edu/academics

Online Advising: [vac.ucsd.edu](#)